

EUROCHAM CAMBODIA 2021 CSR CONTEST & AWARDS

YOUTH CATEGORY RULES AND GUIDELINES



2021 EUROCHAM CSR CONTEST AND AWARDS

The European Chamber of Commerce in Cambodia (EUROCHAM) is proud to bring to its members the second edition of the EuroCham CSR Contest and Awards — referred to as “The Contest” further below.

This Contest aims to encourage and recognize all businesses registered in the Kingdom of Cambodia in their CSR practices, and on a larger scale to demonstrate the contribution of the private business community to a sustainable development of the Cambodian economy.

Individuals between 16-25 years old and youth-led organisations may enter The Contest by submitting their Application and Contest entries from 19th March 2021 till 19 April 2021. Pre-registrations open from 1st March 2021.

ADMINISTRATION

The Contest is presented and administered by EUROCHAM.

Contestants may contact the EUROCHAM CSR Team, in charge of coordinating the registrations and entries and providing guidance to the contestants throughout the different stages.

EUROCHAM CSR TEAM

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(Please contact us by WhatsApp & Telegram, Calls only for urgent matters)

IMPORTANT DATES

1 st March 2021	Pre-registration
19 th March 2021	Opening of The Contest. Start of applications and Entries.
Mid June 2021	<u>Final deadline</u> for accepting contest entries (see below).
End June 2021	Announcement of shortlisted nominees
June – Sept 2021	Evaluation and Deliberation period Shortlisted Nominees activities
October 2021	2021 Award Ceremony <i>(month may be subject to change)</i>
December 2021	Individual Feedback to all nominees

HOW TO ENTER THE CONTEST

1. Application Fees

Youth applicants may enter the contest **FREE OF CHARGE**

2. How to Apply

ONLINE APPLICATION – Contest Applications open from **19th March 2021** on the official CSR Website: <https://www.csr-eurochamcambodia.org/>. Applications will only be valid when receiving a confirmation email. EuroCham will acknowledge receipt of each application form, provide feedback, and suggest amendments or request additional information or documents.

NOTE: OFFLINE APPLICATION - Application forms can be downloaded in pdf format on the <https://www.csr-eurochamcambodia.org/> and may be submitted to CSR@eurocham-cambodia.org.

Pre-registrations are open from **1 to 19 March 2021** online on the **OFFICIAL CSR Website**.

Youth applicants may submit maximum **1 Contest Entry form** representing **1 CSR project or activity**.

3. How to submit contest entry forms

Applicants must prepare and submit the contest entries, following the guidelines described in contest entry forms available on the on the official CSR Website: <https://www.csr-eurochamcambodia.org/>. (forms will be available from late March 2021)

EuroCham can provide a preliminary feedback of the contest entries to ensure its eligibility, upon request at least 1 week before the final submission deadline.

Applications and Contest Entries received after the deadlines will not be considered.

Contestants may submit all enquiries regarding the submission of application and contest entry forms to csr@eurocham-cambodia.org or contact a member of the CSR Contest Team directly through Whatsapp or Telegram (call only for urgent matters).

WHO CAN ENTER THE CONTEST

The Contest is open to

- Individuals with valid citizenship or residence in Cambodia who are between 16-25 years old (on 1st March 2021)
- Youth-led organisations (The person who is leading the executive operations must be between 16-25 years old (on 1st March 2021) active for at least 1 year.

Contest project/activity eligibility

ONGOING PROJECT /ACTIVITIES must have reached the execution phase.

FINALIZED PROJECT/ACTIVITIES may not be completed more than 1 year ago.

EVALUATION PROCESS

1. Preliminary shortlisting

Eur EuroCham will review all contest entries upon receipt for rule adherence and eligibility. EuroCham will provide feedback upon the contestants’ request (If the request is submitted at least 1 week before the final submission deadline). Contestants will also be given the opportunity to re-submit their contest entries until the final deadline.

2. Jury evaluation

Entries will be evaluated by an independent jury against a range of criteria, as presented in the table below.

YOUTH ENGAGEMENT CATEGORY	
Young individuals or youth-led associations engaged in environmental or/and social activities and projects	
Generated impact & shared value	The jury will evaluate the societal, human, and environmental positive impact of CSR activities of the Contest candidates. <i>Recommendation</i> — Candidates are invited to highlight tangible and preferably measurable CSR outcomes and related benefits i.e.: creating shared value; remedying negative impacts and negative externalities; contributing to UN Sustainable Development Goals; contributing to developmental priorities in Cambodia; etc.
CSR Activities and project management strategy	The jury will evaluate the approach to implement the overall CSR projects and activities of the Contest candidates. <i>Recommendation</i> — Candidates are invited to highlight the thoroughness of CSR management i.e.: o; strategic planning and prioritising; resource planning; CSR project management; CSR communication and reporting; Partnership strategy; HR policy; etc.
Innovating	The jury will evaluate the extent to which the Contest candidate has carried out innovations. Hint: Highlight all innovations at play i.e.: technology innovations; process innovations; managerial innovations; economic innovations (business models / financial models / value chain models); etc.

3. Judging process

The panel of judges will be co-presided by H.E Mr. SOK Chenda Sophea, Minister attached to the Prime Minister, Secretary-General of the Council for the Development of Cambodia and H.E. Ms. Carmen Moreno, EU Ambassador.

The panel of judges elected by EuroCham, will comprise representatives from

- The private sector,
- The EuroCham Board of Directors
- The EuroCham Greenbiz Committee,
- Development Agencies
- Business Associations
- Local and International Organisations

Other persons may be represented on the Panel.

The judges will act in transparency & impartially and following an internal code of conduct during their evaluation and provide the final decision by the allocated deadline.

Judges may organize company visits or invite shortlisted companies for verification interviews, during the evaluation process.

The EuroCham Board together with the Honorary co-presidents will act as arbitrators in case of disagreement.

4. Award Scheme

The Jury members will select the following 2 winners

- Youth Excellence Award winner
- Youth Choice Award winner

EuroCham reserve the right to bestow additional awards as deemed appropriate, following suggestions by the jury.

Each shortlisted nominee that passed successfully the preliminary evaluation will receive

- An official participation certificate
- Extended visibility throughout the contest and during 2022
- Participation at the 2021 CSR Contest and Awards nominees activities
- Highlight during the Award ceremony.
- 1 complimentary entrance ticket to a 2022 EuroCham event

IMPLICATIONS FOR CONTESTANTS

Every contestant will be expected to sign and return an attestation of compliance with the rules of the Contest.

All nominees will commit to send a representative to attend the award ceremony in person and prepare a speech. They may be invited to participate in the press conference or interviews.

CONSENT TO PUBLICITY

By entering this Contest, permission is given to EuroCham to publish and use in any way the submitted material and information, during and after The Contest for promotional purposes and in respect of the intellectual property of the contestants.

Personal information

EuroCham will preserve the confidentiality of personal information of individuals and not use or disclose it for any other purposes than administering The Contest.

LIMITATION OF LIABILITY

EUROCHAM reserves the right, in its sole discretion, to modify, cancel or suspend The Contest or any part thereof for any reason, without prior notice or obligation, including but not limited to the online part of this contest should a technical issue occur beyond EuroCham's reasonable control and cause a concern for the security or proper administration of the contest.

EuroCham reserves the right to suspend the participation of any contestant acting against the principles of CSR or in infraction with the domestic regulations or laws in Cambodia.



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**FOR MORE INFORMATION VISIT
WWW.CSR-EUROCHAMCAMBODIA.ORG**

